

REGENTS SCHOOL OF CHARLOTTESVILLE

200 Bob Finley Way
Charlottesville, VA 22903
434-293-0633
www.regents-school.org
Email: admissions@regents-school.org

TRANSCRIPT RELEASE AUTHORIZATION

**&
PRINCIPAL/HEADMASTER OR
GUIDANCE COUNSELOR
QUESTIONNAIRE**

Parents:

- Please give this pre-printed form to your current principal, head of school or counselor.
- Attach a stamped envelope addressed to **Regents School of Charlottesville, 3045 Ivy Road, Charlottesville, VA 22903**
- The school official should complete this form and send it along with grade and testing information to Regents School.

My child is an applicant for admission to Regents School of Charlottesville. I hereby authorize you to release any of the following applicable records to Regents School: a copy of the complete transcript, current report card, and any standardized test results. Please send all information directly to the Admissions Office at Regents School of Charlottesville.

Name of Applicant: _____
first middle last

Date: _____ **Current Grade Level:** _____ **Applying to Grade:** _____

Name of Current School: _____

School Phone: _____

signature of parent date

Administrators:

Thank you for taking time to complete this evaluation. Regents School appreciates an honest assessment of the above named student. All information will be kept confidential, will not be released, nor will it become a part of the applicant's permanent record. Please return this form with the other materials directly to Regents School of Charlottesville, 200 Bob Finley Way, Charlottesville, VA 22903.

Name of School Official (please print) Signature of School Official

_ Title School

Email Address Telephone

Mailing Address

Please submit the following with this recommendation:

- Current year grades
- Grades from previous three years, if available
- Standardized test scores
- School profile, if available

How well do you know the student academically? _____ As a person? _____

School serves grades: _____ to _____ Number of students in entire school: _____

How many students are in the entire grade? _____

Please comment on the applicant's attitude toward school.

To your knowledge, does the student have any history of conduct or behavior problems? Yes No If yes, please explain:

Has this student ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanction? Yes No
If yes, please explain:

Does the applicant have a history of any learning disabilities? Yes No Does he/she require special assistance to meet academic requirements?

What are the first three words that come to mind to describe this student?

1. _____ 2. _____ 3. _____

Additional comments, if needed: