

# REGENTS SCHOOL OF CHARLOTTESVILLE

## THE ADMISSIONS PROCESS

### **SCHEDULE A TOUR -- ATTEND AN OPEN HOUSE**

For most families, the application process begins with an introduction to our school. You may have heard about us from friends, family, fellow church members or perhaps you located us online. We recommend you schedule a tour and classroom observation to learn more about our school and community. This is a great way to see Regents students in their active learning environment. If timing allows, attend one of our open houses. These evenings allow a comprehensive look at our growing K-12 program, with our faculty available for your questions. Simply phone or email our Admissions Director at 434-293-0633 or [admissions@regents-school.org](mailto:admissions@regents-school.org), and she will gladly engage you in the process.

### **UNDERSTANDING US**

We want your family to fully embrace classical Christian education and the ways it is implemented here at Regents. In order to make the most of your partnership with us, it is important to understand what we do and why we do it. We require all families to read one of the following books prior to their interview:

*Classical Education* by Gene Edward Veith, Jr. and Andrew Kern

*The Case for Classical Christian Education* by Doug Wilson.

*An Introduction to Classical Education: A Guide for Parents* by Christopher A. Perrin

These books may be purchased online. Please let our front office know if you are having trouble locating them.

### **PRAYER**

Prayerfully consider your family's needs for education and whether those needs would best be met by Regents School of Charlottesville.

### **SUBMIT AN APPLICATION**

Your admissions file is opened once we receive a completed application and fee. For each applicant we also require a copy of a birth certificate, family picture, principal recommendation form, teacher recommendation form, and student academic records for the current and previous two years. These forms are available by clicking in the bars on the left side of the Admissions page.

## **OBSERVATION AND TESTING**

Students applying for grades K-12 participate in an academic/developmental assessment administered by Regents. Results are submitted to the Admissions Committee. You will be contacted for a testing appointment.

## **THE INTERVIEW**

The family or parent interview is an important part of the admissions process. Once all paperwork and testing is complete, we meet with both parents (and students applying to grades 7-12). The interview provides a time for us to get to know one another more personally and an opportunity for you to ask questions. Throughout the Regents admissions process we hope to be able to determine if your family's educational goals are compatible with the school's methods and philosophy. Parents will need to have read the required reading prior to the scheduling of the interview.

## **WHEN TO APPLY**

Ideally, the process begins in the fall of the academic year prior to the year your student hopes to attend. Applications for the upcoming school year are due by February 1. Parents will be notified of admission decisions by mail on or before March 1. All paperwork, interviews, and testing must be complete by mid-February. After priority admissions are complete, applications are accepted and evaluated on a rolling basis and spaces are offered as available. If an applicant and family are found to be admissible but no space is available at that time, you have the option of remaining in a waiting pool to be considered should a spot become available.

The Admissions Committee's decisions regarding placement are based on what is best for each child as they take into consideration the developmental needs of each child. Regents reserves the right to deny admission to any student if his or her ability, behavior, or emotional development indicates that he or she could not be best served by our school program.

## **ACCEPTANCE**

Upon notification of acceptance into Regents School of Charlottesville, parents will have 10 days to return the enrollment agreement and first half of tuition to guarantee a space for the upcoming school year. The second tuition payment is due by August 1.

Regents School of Charlottesville admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the School. Regents does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, scholarships, loan programs, or other school-administered programs.