

**EMPLOYMENT
APPLICATION**



REGENTS

SCHOOL OF CHARLOTTESVILLE

200 Bob Finley Way Charlottesville, VA 22903 * 434-293-0633 * www.regents-school.org

Your interest in Regents School is appreciated, and we look forward to receiving your application soon. If it appears that you may be qualified for one of our openings, a personal interview will be arranged.

Date of Application: _____ Desired Position: _____

PERSONAL INFORMATION

Applicant Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Place of Birth: _____ Date of Birth: _____

Email: _____

Church Name: _____

Church Address: _____

Pastor: _____ Pastor Phone: _____

Please list any organizations in which you actively participate:

BACKGROUND

Are you a citizen of the United States? yes no

Are you legally eligible to work in the United States? yes no

In compliance with the Immigration and Reform and Control Act of 1986, you will be required to verify and document your employment eligibility if hired.

Have you ever been convicted of a crime? yes no

If yes, please explain: _____

Have you ever been dismissed for misconduct or unsatisfactory performance or been forced to resign from a job? _____

Do you have any recurring illnesses or other difficulties that may, at any time, affect your teaching ability? yes no
If yes, please explain: _____

EDUCATION

Use additional paper if needed.

College/University: _____	College/University: _____
Address: _____	Address: _____
_____	_____
Major: _____	Major: _____
Minor: _____	Minor: _____
Inclusive Dates: _____	Inclusive Dates: _____
Degree: _____	Degree: _____

TEACHING EXPERIENCE

Use additional paper if needed.

School: _____	School: _____
Address: _____	Address: _____
_____	_____
Grades/Subjects: _____	Grades/Subjects: _____
_____	_____
Inclusive Dates: _____	Inclusive Dates: _____
Final Salary: _____	Final Salary: _____
Reason for Leaving: _____	Reason for Leaving: _____

CREDENTIALS

Do you have a state-issued teaching certificate? yes no

If so, what is it for and from which state? _____

Is it currently valid? yes no Expiration Date: _____

Do you have any other teaching credentials? _____ If so, please describe them and the issuing authority:

What grade would you prefer to teach? _____

List other grades and/or specialized subjects you believe you are qualified to teach in order of preference: _____

Please describe any non-teaching experiences or training you have had that you believe would enhance your ability to teach at Regents School: _____

OTHER WORK EXPERIENCE

Use additional paper if needed.

Job Title: _____ Job Title: _____

Employer: _____ Employer: _____

Address: _____ Address: _____

_____ _____

Supervisor: _____ Supervisor: _____

Supervisor Phone: _____ Supervisor Phone: _____

Inclusive Dates: _____ Inclusive Dates: _____

Final Salary: _____ Final Salary: _____

Reason for Leaving: _____ Reason for Leaving: _____

PROFESSIONAL DEVELOPMENT & INTERESTS

Please limit answers to no more than 500 words. Use additional paper if needed.

Please list your hobbies and interests: _____

Are you interested, gifted, or talented in any of the following areas?

art drama/theatre music (vocals) instrument(s): _____
coaching/sport(s): _____ foreign language(s): _____

Approximately how many hours do you spend reading for pleasure each week? _____

Please list five books you have read in the past year for pleasure: _____

What trends do you see in your reading over the past five years? _____

Have you had any military or travel experiences? If so, please provide a brief description: _____

Have you had any other experience with or exposure to classical Christian education? (e.g. Were you classically educated? Have you attended a classical Christian conference or seminar?) _____

Do you feel called to teach? Explain: _____

Express your thoughts on classroom order and discipline: _____

Where do you hope/plan to be in five years? _____

What are your strengths and weaknesses? _____

CHRISTIAN BACKGROUND AND TRAINING

Please be prepared to address the following items during an interview:

1. A brief description of how you came to Christ (including date of salvation) and your spiritual journey since then.
2. The authority the scriptures have in the world and in your life.
3. A brief discussion of any formal training in the scriptures that you have received.
4. The unique function of a Christian school.
5. Your reasons for seeking a position in a Christian school.

STATEMENT OF FAITH

The Statement of Faith forms the foundation of beliefs upon which Regents was established. The substance of these statements is considered primary doctrine of Regents.

1. We believe the Bible alone to be the word of God, the ultimate and infallible authority for faith and practice.
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. He is omnipotent, omniscient, and omnipresent.

3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that, for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.
5. We believe that salvation is by grace through faith alone.
6. We believe that faith without works is dead.
7. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.
8. We believe in the resurrection of both the saved and the lost; they that are saved to the resurrection of eternal life and they that are lost to eternal damnation.
9. We believe in the spiritual unity of all believers in our Lord Jesus Christ.

I believe in and assent to the above Statement of Faith, and, if employed by Regents School, I will faithfully teach all courses based on the Statement of Faith as the foundation of all true learning.

Applicant's Signature _____ Date _____

REFERENCES

Please give the names of individuals who can attest to your character and teaching abilities. Include a pastor, principal (if prior teaching experience), a supervisor from a previous non-teaching job (if applicable), and a personal reference. Be sure that at least one of these references was a direct supervisor overseeing your work in whatever capacity.

PASTOR

Name: _____

Address: _____

Phone: _____

Email: _____

PRINCIPAL

Name: _____

Address: _____

Phone: _____

Email: _____

SUPERVISOR

Name: _____

Address: _____

PERSONAL

Name: _____

Address: _____

Phone: _____

Email: _____

Phone: _____

Email: _____

Relationship: _____

I warrant that the representations made herein are true.

Applicant's Signature _____ Date _____

Regents School does not discriminate on the basis of race, color, national, or ethnic origin in the administration of its educational, admission, financial aid, or employment policies, or any other programs administered by the school.

OFFICE USE ONLY	
Application Received	Date ___/___/___
Transcripts Received	Date ___/___/___
References Checked	Date ___/___/___
Interview Scheduled	Date ___/___/___